2023

E-GUIDE FOR SHAREHOLDERS



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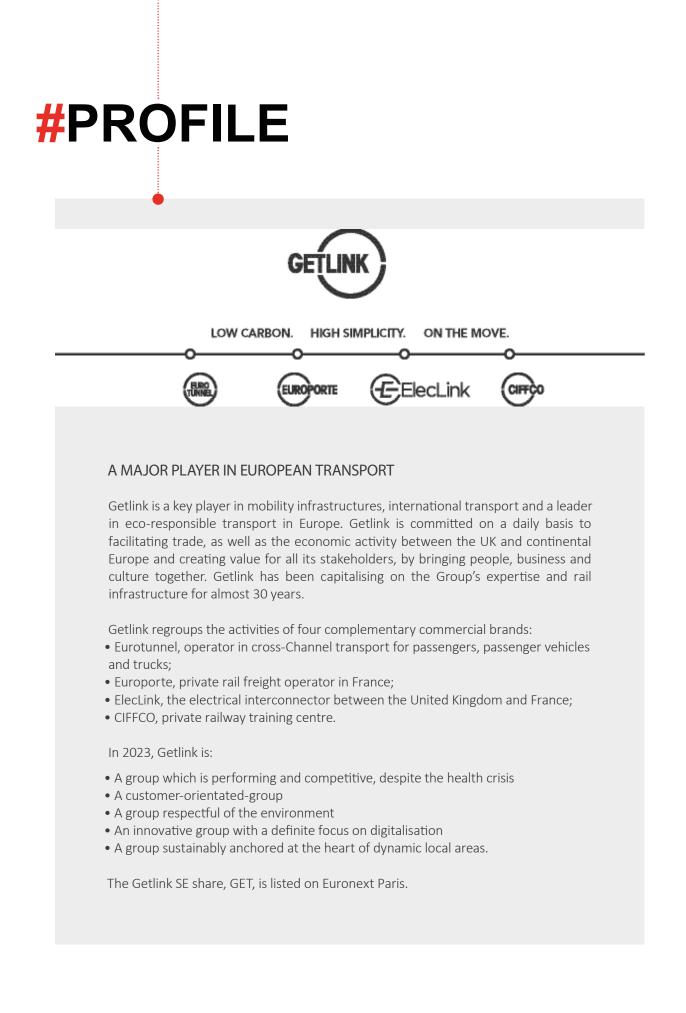
OUR GROUP

For a more complete description of the Group's activities and financial data, please refer to the Getlink Universal Registration Document available at: <u>www.getlinkgroup.com</u>



LET'S OPT FOR E-DOCUMENTS

Together, let's reduce paper and ink consumption and help reduce the carbon footprint of the **General Meeting!**



STOCK MARKET INFORMATION

#GET SHARE

You need to hold just one share to become a shareholder and to have access to all the rights granted by law and by Getlink SE's bylaws to shareholders holding GET ordinary shares.

550 million Number of shares

(at 31/12/2022)

€8.2Bn Market capitalisation (at 31/12/2022)

Stock market performance of GET share

From 1st January 2018 to 31 December 2022



MORE INFORMATION ON <u>THE GET SHARE PRICE</u> AND ON <u>THE LATEST ANALYSTS REPORTS</u>



STOCK MARKETS

Euronext Paris (Eurolist compartment A*)

*Compartment A corresponds to market capitalisation higher than €1Bn

TRADING PLATFORMS

Euronext Paris

ISIN CODE: FR0010533075

The ISIN code (International Securities Identification Number) is the international identifier of financial securities.

TICKER: GET

Use this acronym to access the stock quotation in the financial press or on websites

MAIN INDICES

CAC Next 20, SBF 120, FTSE All-World, FTSE Medium Cap, DJ Stoxx 600, Next 150, MSCI World Index, MSCI Europe, FTSE4Good, STOXX Europe Sustainability, Low Carbon 100 Europe®, Climate Europe GR, Low Carbon 300 World, ESG Biodiversity World, ESG Biodiversity World USD, CAC SBT 1.5 Index. Eligible for PEA (French share savings plan), PEA-PME approach for ETI listed on Euronext and SRD (Deferred Settlement Service)

Share capital (at 31/12/2022)

€220,000,000 in nominal divided into 550,000,000 ordinary shares of a nominal value of €0.40 The dividend is the portion of the Group's net profit that is distributed to shareholders. Its amount is set by shareholders at the General Meeting, on a proposal from the Board of Directors.

The Group's priority is to ensure a regular increase in the remuneration of its shareholders, while preserving sufficient self financing capacity to enable investment as required and to ensure the Group's development. As a result, the Group intends to pursue its policy of steady dividend growth for its shareholders.

In order to receive the dividend on a share, it is important to distinguish between the ex-dividend date and the dividend payment date of Getlink SE:

Ex-dividend date: to qualify for the dividend, the shareholder must hold the shares at the closure of the markets on the eve of the ex-dividend date.

Date of payment: it is the day on which the amount of the dividend is credited to the account or to the PEA. The period between the ex-dividend date and the date of payment is variable each year.

What steps shoud I take to receive the dividend?

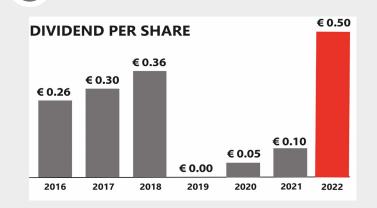
• If you hold directly registered shares, the regulation on the identification of holders of securities accounts in order to fight against money laundering and the financing of terrorism implies that your personal data are updated. Please also make sure that your bank details are up to date (see detailed information on the next page). If you have not done so or in the event of a change, we invite you to send two identity documents to Société Générale Securities Services ("SGSS"):

- By internet: please log in on **www.sharinbox.societegenerale.com**, in the "My account / Mon profile" section : register the documents requested directly using your online service access code

- By post: please send the documents to Société Générale Securities Services- SGSS/SBO/ISS/CLI

32, rue du Champ de Tir- CS 30812- 44 308 Nantes Cedex 3 – France indicating the issuer code 03219 on all correspondence as well as your Société Générale identifiers.

- If you hold indirectly registered (administered) or bearer shares, the Group (through Société Générale Securities Services) distributes the dividend to your bank who will then credit your account.
- If you hold CDIs with Computershare, please remember that you must register your dividend payment instruction with Computershare if you have received from them a letter stating that their records show that they do not currently have received such instructions.



nearly €1,3 Bn

return to shareholders: total dividend amount since the 1st distribution in 2008



END OF CHEQUE PAYMENTS FOR DIVIDENDS

2023 marks the end of dividend payments by cheque:

Dear shareholder, we invite you to update your personal information to allow the payment of your dividends by bank transfer (bank details, proof of identity) by using one of the two methods below:



1. Online:

Directly on the Société Générale Securities Services <u>Sharinbox website</u> in the "My Account/ My Profile" section at the top right of your screen.

www.sharinbox.societegenerale.com



2. By post:

Please send the required documents to the address below to ensure that your application is processed quickly:

Société Générale Securities Services

SGSS/SBO/ISS/CLI 32, rue du Champ de tir- CS 30812 44308 Nantes Cedex 3- France

List of required documents:

1. Proof of your bank account details with your full name, provided by your bank: bank account details or International Bank Account Number (IBAN).

2. Two valid ID document (with photo): national identity card front/back, residency permit or card, passport (copy of the first 4 pages) or driving licence;

Second ID document: either one of the identity documents from the list above, as long as it is not identical to the first document provided, or one of the following documents: extract from the civil register of the country of origin (birth certificate) or any other document issued by the consular authorities of the country of origin, or pay slip or last tax assessment notice issued by the tax authorities.

3. Proof of address: copy of your last electricity, gas or phone bill, or rent receipt (less than one year old), or copy of your last tax assessment notice issued by the tax authorities.

For more information, please contact:

All requests must include your issuer code and your identification number.

Tel.: +33 (0)2 51 85 67 89

(standard-rate number billed according to the carrier contract and the country of origin of the call)

To access certain services of the Nomilia Customer Care Centre, you must generate an authentication code by logging into Sharinbox, "Contact Us" section at the bottom of the page.

Fax: +33 (0)2 51 85 62 15

BEING A SHAREHOLDER GETLINK - E-GUIDE FOR SHAREHOLDERS 2023

#FORM OF SHARES

You can hold GET ordinary shares in: **registered form** or **bearer form** In the UK, you may hold **Crest Depository Interest (CDI)**

REGISTERED SHARES

There are two ways in which shareholders may hold registered shares:

DIRECTLY REGISTERED SHARES (OR PURE REGISTERED FORM)

If your shares are directly registered, these shares are registered with Getlink SE and held in an account in your name with Société Générale Securities Services who manages the shares on Getlink SE's behalf.

Advantages

- Automatic mailing of general documentation relating to General Meetings and simplified procedures for attending the meetings;
- No custodial fees;
- Option to benefit from the single travel privilege scheme for crossing onBoard Le Shuttle, for which you can find all information on the <u>Travel privileges page</u>;
- Double voting rights at general meetings for all shares held in registered form and in the name of the same shareholder for at least two years.

Disadvantages

In France, the transfer of shares held in a PEA to pure registered form is possible, although some practical difficulties may arise: the legal system governing the PEA plan ensures that shares remain in the PEA whilst classified as directly registered. This means that some financial institutions reject them, impose specific provisions or invoice additional management fees which diminishes one of the main benefits of holding directly registered shares compared to indirectly registered shares.

A shareholder with directly registered shares in more than one company will receive one annual statement (tax declaration, dividend payment statement) for each company, which can complicate somewhat the managment of his/her portfolio.

INDIRECTLY REGISTERED (OR ADMINISTERED) SHARES

If your shares are indirectly registered, these shares are registered with Getlink SE but your account is held by your financial intermediary, who remains your contact for all routine portfolio transactions. You hold only one account for all shares you hold.

BEARER SHARES

Bearer shares are held in a share account with a financial intermediary of your choice (bank, broker...). Your shares are not registered in your name, so Getlink SE does not know that you are a shareholder.

CREST DEPOSITORY INTEREST (CDI)

A CDI is a UK security that represents a foreign stock traded in the UK. Shares of UK companies may be admitted directly in the CREST electronic settlement system whereas companies incorporated in other jurisdictions (like France) must appoint a depositary to hold their shares on trust and issue shareholders with depository interest representing such underlying overseas shares which can be settled in the UK. Via CREST Computershare Company Nominee Services acts as Euroclear UK & Ireland participant in the management of CDIs. They also act as a corporate nominee for the Group's UK CDI holders.

#FORMS OF ORDINARY SHARES: CHARACTERISTICS

	REGISTERED SHARES		BEARER SHARES	CDI
	Directly	Indirectly		
Account holder	Société Générale Securities Services	Your financial intermediary	Your financial intermediary	Computershare Investor Services Plc
Custody fee	Free of charge	Vary according to your financial intermediary		Free of charge
Market orders	To be sent to Société Générale Securities Services	To be sent to your financial intermediary		To be sent to Computershare Investor Services Plc
Tax return	Société Générale Securities Services will send you a tax summary (IFU) setting out all your transactions concerning GET shares	Your bank or broker will send you a tax summary (IFU) that includes all movements on your share account		Computershare Investor Services will send you a holding statement which provides transactional details for your holding
Notice of General Meetings	Sent to you directly by post or by email if you have opted for the e-notice		You need to ask your bank/broker to send you the Notice of Meeting	Sent to you directly
To participate in Annual General Meetings	E-voting on Votaccess via the Sharinbox website of SGSS Admission on presentation of the admission card sent by Société Générale Securities Services Spontaneous participation on presentation of proof of identity		E-voting on Votaccess via the website of your financial intermediary Admission on presentation of the admission card and the participation certificate delivered by your financial intermediary	Contact Computershare Investor Services by returning the form of proxy indicating that you want to attend the Meeting. Attendance on presentation of proof of identity
Voting rights	registered form and in the name of the same shareholder		Single voting right, one share = one voting right	Single voting right, one share = one voting right
Dividend	Paid by Société Générale Securities Services	Paid by your financial intermediary		Paid by Computershare Investor Services
Registration in a share savings plan	Holding shares in pure registered form is compatible with registration in a PEA although some practical difficulties may arise, due to the administrative procedures governing these plans	Management fees applied by your financial intermediary may be higher for bearer shares		-

BEING A SHAREHOLDER GETLINK - E-GUIDE FOR SHAREHOLDERS 2023

#MANAGE YOUR STOCK EXCHANGE ORDERS

Getlink SE has appointed Société Générale Securities Services to manage its shares register and the general securities services for registered shareholders. Bearer shareholders must contact directly their financial intermediary that manages their share accounts. CDI holders should contact Computershare (see contact on page 16).

STO	CK MARKET ORDERS	Registered shareholders	
Order	Execution method	 On the internet: go to the secure website <u>www.sharinbox.societegenerale.com</u> and log in with the access and password received from Société Générale Securities Services. By post: Société Générale Securities Services SGSS/SBO/ISS/CLI 32 rue du Champ de Tir CS 30812 44308 Nantes Cedex 3- France By fax: +33 (0)2 51 85 53 42 to send your market orders. You can also initiate your request by phone to Nomilia Customer Relationship Centre: +33 (0)2 51 85 67 89, Monday to Friday, from 9:30 am to 6 pm CET (no surcharge for call, price depending on your operator contract and country you are calling from). Bearer shareholders We advise you to: Send your stock exchange orders to your financial intermediary; Make your own transactions if you hold an online securities account. 	
Limited price order	 Specifies the maximum price for a buy order or the minimum price for a sell order Not executed if the specified limit is not reached 		
Best limite order	 No specific price limit Executed at the best buy or sell price available when the order reaches the market 		
Market order	 No specific price limit Executed in whole as a priority at the opening price following its arrival in the trading system 		
Stop order	 Stop loss orders executed when the price reaches a certain limit Stop limit orders executed at the best price after the stop limit has been reached 		
Filling out an order		2023 Calendar o Stock Exchange o	
information:	You must clearly fill out your order with the following information:		Good Friday
 The share name / ISIN code Type of transaction: buy or sell Number of shares Period of validity of the order Order type (see table above). 		Monday 10 April	Easter Monday
		Monday 1 st May	Labour Day
		Monday 25 December	Christmas Day
		Tuesday 26 December	Boxing Day

Cash markets are closed on Saturdays and Sundays

2023 FINANCIAL CALENDAR GETLINK - E-GUIDE FOR SHAREHOLDERS 2023

EVENT	DATE
Revenue and traffic figures for 2022	26 January 2023
2022 annual results	23 February 2023
Revenue and traffic figures for the 1 st quarter of 2023	20 April 2023
General Meeting of Getlink SE	27 April 2023
Results for the 1 st half of 2023	20 July 2023
Revenue and traffic figures for the 3 rd quarter of 2023	19 October 2023

THE DATE OF THE GENERAL MEETING AS WELL AS THE KEY FINANCIAL DATES ARE AVAILABLE ONLINE ON THE FINANCIAL CALENDAR PAGE.

GENERAL MEETING GETLINK - E-GUIDE FOR SHAREHOLDERS 2023

#GENERAL INFORMATION

Held at least once a year, a shareholders' General Meeting may be ordinary, extraordinary or both ordinary and extraordinary (combined).

ORDINARY GENERAL MEETING

The meeting tables all decisions not requiring an extraordinary General Meeting, i.e. any decision that does not call for changing Getlink SE's bylaws. The ordinary General Meeting is to approve the financial statements for the past year, resolve upon the distribution of dividends and/or approve the appointment or replacement of members of Getlink SE's corporate management structures and the Board of Directors. The meeting is held once a year within six months of the end of the financial year for the approval of the accounts.

EXTRAORDINARY GENERAL MEETING

An extraordinary General Meeting may be convened at any time. It is the only meeting authorised to make changes to Getlink SE's bylaws: business object, name, authorised share capital (increase, decrease, merger, etc), type of corporate management structure.

COMBINED GENERAL MEETING

A meeting of this type enables decisions to be taken whether they fall within the remit of an ordinary General Meeting or an extraordinary General Meeting. It avoids having to hold two consecutive meetings: both take place on the same date and are convened using the same notice.



QUORUM

The validity of the General Meetings depends on the presence (or representation) of shareholders owning a minimum number of shares, the quorum, which varies according to the nature of the General Meeting: for an extraordinary meeting, one-quarter or 25% and for an ordinary General Meeting, onefifth or 20% of the shares with voting rights on the first notice.

MAJORITY VOTING

Resolutions are voted by simple majority (50%) of the votes cast for an ordinary meeting. For an extraordinary meeting, a two-thirds majority (66.66%) of the votes cast; abstention does not count as a vote against; abstention is excluded from the counting of the votes cast.

THE DATE OF THE GENERAL MEETING AS WELL AS THE KEY FINANCIAL DATES ARE AVAILABLE ONLINE ON <u>THE FINANCIAL CALENDAR PAGE</u>.

The shareholders' General Meeting is a unique opportunity to be involved in the major decisions of the Group by voting on resolutions.

HOW TO BE INFORMED?

The Group informs its shareholders of the General Meetings date, place and content by publishing:

• a preliminary Notice of Meeting in the French Gazette (Bulletin des annonces légales obligatoires) as well as in a newspaper authorised to receive legal notices at least 35 days prior to the General Meeting;

• a Notice of Meeting in the French Gazette and in a newspaper authorised to receive legal notices at least 15 days prior to the General Meeting;

• a Notice of Meeting and key documents relating to the General Meeting are available at <u>www.getlinkgroup.com</u>

HOW TO VOTE?

Shareholders can exercice their voting rights by:

- e-voting via Votaccess;
- voting by post;
- giving proxy to the Chairman;
- giving proxy to a third party;
- voting in person at the General Meeting by requesting an admission card (outside the context of public health crisis).



HOW TO OBTAIN A NOTICE OF MEETING

• If you hold **registered shares**, you do not need to do anything. You will receive the Notice of Meeting and the voting form either directly at your home address or by email if you have opted for the e-notice on the Société Générale website.

- If you hold **shares in bearer form**, you must ask your financial intermediary to send you the Notice of Meeting and the voting form.
- If you hold **CDIs**, you do not need to do anything. You will receive, directly at your home address or by email all relevant documents.
- The Notice of Meeting is also available online at www.getlinkgroup.com.

HOW TO REQUEST AN ADMISSION CARD (outside of the context of public health crisis)

To attend the meeting in person, it is essential to obtain in advance an admission card.

• If you hold **directly registered shares**, you must either complete the proxy form by ticking that you wish to attend the General Meeting and return it to Société Générale Securities Services or subscribe to receive it online by accessing to Votaccess via the website **www.sharinbox.societegenerale.com**.

• If you are a **bearer shareholder**, you must access to Votaccess via the website of your financial intermediary or complete the proxy form by ticking that you wish to attend the General Meeting and return it to your financial intermediary who will forward the form together with the participation certificate to Société Générale Securities Services.

• If you hold **CDIs**, the Group will allow CDI holders who have submitted a voting instruction to attend and speak at the meeting. In order to do so, you must request an admission card from Computershare by ticking the appropriate box on the Form of Instruction.

IERAL MEE GETLINK - E-GUIDE FOR SHAREHOLDERS

#VIA INTERNET

If they wish, shareholders can ask for the Notice of Meeting to be sent to them by email, may vote online via the Société Générale Securities Services Sharinbox website and watch the webcast of the General Meeting.

OPT FOR E-NOTICE

As a directly registered shareholder, you receive a Notice of Meeting by post each year. Now you can choose to receive electronic notification of General Meetings (e-notice). You will then receive an email with the online documentation related to the General Meeting.

To do so, you have to log on to the www.sharinbox.societegenerale.com website and tick the box for E-notices to the General Meeting within the E-services section of the personal information menu.

Opting for the e-notice: a simple, fast, resource-efficient and environmentally-friendly solution!

CHOOSE TO E-VOTE

• If you hold your shares in directly registered form, you can log in to the secure site www.sharinbox.societegenerale.com using your access code and password sent to you in the post by Société Générale Securities Services. In the Transactions section, then General Meetings, select the Meeting. You will then be directed to the secure VOTACCESS voting platform on which you will only have to follow the instructions on the screens.

• If you hold your shares in bearer form, log in to the portal of your Securities Account Holder to access to the Votaccess website and follow the online process.

REPLAY OF THE GENERAL MEETING

Watch the broadcast of the highlights of the Combined General Meeting of Getlink SE in French and English versions on the **General Meeting** page of the Getlink website.



ALL DOCUMENTS RELATING TO THE GENERAL MEETING, INCLUDING THE NOTICE OF MEETING, ARE AVAILABLE ONLINE AT WWW.GETLINKGROUP.COM.



E-vote: a simple, secure,

100% confidential, fast

and eco-friendly solution

to take part in the key

decisions of the Group!

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INFORMATION & PUBLICATIONS

#BE INFORMED

Getlink provides its shareholders with regular information about the Group's activity and any event that may influence the share price.



GETLINK CORPORATE WEBSITE

The Getlink corporate website offers the opportunity to follow all the Group's news and to easily access the essential information thanks to a simplified user interface, enhanced with concise and visual content.

www.getlinkgroup.com

GETLINK & YOU: Letter to shareholders

Getlink & You, the Letter to shareholders, enables us to report regularly throughout the year on the progress of the Group, its activity and financial performance, and provides practical information to shareholders. Getlink has published 6 letters to shareholders in 2022.

Available on the Letter to shareholders page.





MOBILE APP

The Getlink Shareholders mobile app enables the 2,100 shareholders and investors who have already downloaded it, to follow all the Group's latest news in real time and gives them easy access to essential information when on the move. This tool complements the information already available and forms part of the Group's strategy to develop digital and innovative solutions as key elements of the business activities. Easy-to-use, it is available in English and French on all mobile devices. Simply download it from the Google Play Store to your Android phone or tablet and from the App Store to your iPhone or iPad to stay connected anywhere at any time.

INFORMATION & PUBLICATIONS

UNIVERSAL REGISTRATION DOCUMENT INCLUDING THE CSR REPORT

Each year, the Group publishes a Registration Document filed with the French *Autorité des Marchés Financiers* (AMF). It includes the annual financial report, the Board of Directors report on corporate governance, the reports from the statutory auditors, the fees received by the statutory auditors, the description of the share buy-back program, as well as the EFPD (Extra-Financial Performance Report) including information relating to social, environmental and corporate responsibility. The Universal Registration Document is available online in PDF format on the <u>Annual financial reports</u> page.



ENVIRONMENTAL PLAN 2025

Getlink sets out its 2025 action plan to meet environmental challenges: reduce its direct CO₂ emissions by 30% and accelerate the development of sustainable transport in Europe. The Environmental Plan 2025 is available online on the **Corporate Social Responsability** page.

CODE OF ETHICS & HUMAN RIGHTS POLICY

The Getlink's Code of Ethics and Conduct is based on 13 principles and rules of behaviour for all the Group's employees and contractors. The Human Rights Policy reaffirms its fundamental place in the Group's managerial and operational approach and in its relations with stakeholders. These documents, which present the Group's strong values and guarantee Getlink's future and development, are available on the <u>Ethics and Compliance</u> page.



ALL DOCUMENTS PUBLISHED ARE AVAILABLE ONLINE ON THE <u>WWW.GETLINKGROUP.COM</u> WEBSITE OF THE GROUP AND ACCESSIBLE TO BLIND AND VISUALLY IMPAIRED PERSONS

CONTACTS GETLINK - E-GUIDE FOR SHAREHOLDERS 2023

#A DEDICATED TEAM SHAREHOLDER RELATIONS CENTRE - GETLINK SE

Getlink Shareholder Relations Centre PO Box 302 - Folkestone Kent - CT19 4QZ United Kingdom

BY EMAIL shareholder.info@getlinkgroup.com

CONTACT US Monday to Friday, 8 a.m. to 11 a.m (UK time)

Tel. 0 845 600 6634 (Local rate call from the UK)



To access and manage your CDI account online, please log on to:

www.investorcentre.co.uk

using the user details provided by Computershare Investor Services.

Computershare Investor Services PLC (CDI)

The Pavilions Bridgwater Road BS99 6ZZ Bristol United Kingdom **Tel.** 0370 703 0039

Société Générale Securities Services

EUROTUNNEL

SGSS/SBO/ISS/CLI 32 rue du Champ de Tir- CS 30812 44308 Nantes Cedex 3 - France

Tel. +33 (0)2 51 85 67 89* (Nomilia customer relationship centre)

Fax: +33 (0)2 51 85 53 42 to send your market orders

Fax: +33 (0)2 51 85 62 15 for any other information

*(phone number without tax surcharge invoicing depending on your operator contract and the country from which you are calling)

To access and manage your account online, please log on to: <u>www.sharinbox.societegenerale.com</u> using the user details provided by Société Générale Securities Services



GETLINK SE

European Company with a capital of €220 000 000 483 385 142 R.C.S. Paris LEI : 9695007ZEQ7M00E74G82

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